

**BOARD OF SELECTMEN
MEETING MINUTES – January 11, 2016**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jeff Amberson, Chairman
Leslie Rutan, Vice Chairman
William Pantazis, Clerk
Dawn Rand
Jason Perreault

*Pledge of Allegiance

APPROVAL OF MINUTES – NOVEMBER 30, 2015 SPECIAL MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the November 30, 2015 special meeting as submitted; Selectman Pantazis seconded the motion; all members voted in favor.

APPROVAL OF MINUTES – DECEMBER 14, 2015 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the December 14, 2015 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

APPROVAL OF MINUTES – DECEMBER 17, 2015 JOINT MEETING

Selectman Perreault moved the Board vote to approve the meeting minutes of the December 17, 2015 special meeting as submitted; Selectman Pantazis seconded the motion. Vote 2-0-3 (Chairman Amberson and Selectmen Rand and Rutan did not attend the meeting and therefore abstained).

7:00 p.m. - APPOINTMENT OF NEW FIRE CHIEF

Chairman Amberson briefly reviewed the process of the extensive search for a new Fire Chief that began in 2015. He then proudly introduced David Parenti as the top candidate.

Chief Parenti has over thirty-five years of fire service experience and over fourteen years of executive level leadership. He has served as Fire Chief for Belmont, New Hampshire since 2010 following a twenty-four year career with the Merrimack, New Hampshire Fire Department which was capped with ten years as Assistant Fire Chief.

Chief Parenti holds a Bachelor of Science Degree in Fire Service Administration from Granite State College and a Master of Public Administration from the University of New Hampshire. He has completed the four-year Executive Fire Officers Program at the National Fire Academy and is a Certified Chief Officer through the Center for Public Safety Excellence.

APPOINTMENT OF NEW FIRE CHIEF CONT . . .

Following welcoming remarks by Chairman Amberson, members of the Board and Town Administrator John Coderre, Mr. Parenti introduced his wife Michele, mother-in-law Dot Quirios and her husband Ron Quirios. He thanked the Board and Mr. Coderre for their confidence in appointing him as Fire Chief. He also thanked the many members of the Fire Department who were present in the audience to show their unified support.

Selectman Rand moved the Board vote to appoint David L. Parenti to the position of Fire Chief effective January 25, 2016; Selectman Rutan seconded the motion; all members voted in favor.

7:10 p.m. - HEARING

To consider an application as submitted by the Vincent F. Picard Post #234 d/b/a American Legion to update the Officers/Directors for the All Alcoholic Veterans Club License for premises located at 402 West Main Street.

Larry Beatty, President of Vincent F. Picard Post #234 was present along with Officers James Clifford and Harry Pierce. Executive Assistant Diane Wackell informed the Board that the application to update the Officers/Directors for Vincent F. Picard Post #234 is in response to a recent request to do so by the Alcoholic Beverages Control Commission (ABCC) after realizing that most clubs throughout the state have not done so since they initially opened (most of them in the 1960's).

In addition to Gisele Giordano continuing on as the manager of record, the current officers, who have been in place for many years are as follows: Larry Beatty, James Clifford, Richard Nieber and Harry Pierce. Detective Sergeant Brian Griffin has conducted a background check on all of the officers and has no concerns to report.

Selectman Rutan moved the Board vote to approve the application as submitted by Vincent F. Picard Post #234 d/b/a American Legion to update the Officers/Directors for their All Alcoholic Veterans Club License for premises located at 402 West Main Street; Selectman Pantazis seconded the motion; all members voted in favor.

7:15 p.m. - MARK LEAHY, POLICE CHIEF

Appointment of Police Officer.

Chief Leahy introduced Kyle Crewe as the recommended candidate for appointment to the position of full-time Police Officer. Mr. Crewe is an Oxford resident who was raised in Millbury and graduated from Millbury High School in 2005. He is a veteran of the United States Marine Corps and saw combat action in Iraq, where he served as an Infantry Rifleman, Team Leader and Squad Leader. He was honorably discharged in October, 2010 at the rank of Corporal. He then attended Worcester State University and graduated in May, 2015 with a Bachelor of Science Degree in Criminal Justice.

APPOINTMENT OF POLICE OFFICER CONT . . .

Mr. Crewe is currently a self-sponsored student at the Boylston Regional Police Academy, where he will graduate on Friday, January 15, 2016 from the 25th Basic Police Officer Recruit Class. While at the academy he has distinguished himself by serving as the Class Leader. Chief Leahy added that Mr. Crewe has satisfactorily completed all phases of the Town's selection process.

Members of the Board thanked Kyle for his service in the Marine Corps and welcomed him as the newest member of the Police Department.

Selectman Rutan moved the Board vote to appoint Kyle M. Crewe to the position of Police Officer effective January 18, 2016; Selectman Rand seconded the motion; all members voted in favor.

7:25 p.m. - JUNE HUBBARD-WARD, FINANCE DIRECTOR
Approval/Execution of General Obligation Bonds and Bond
Anticipation Notes.

Finance Director June Hubbard-Ward requested the Board's approval and execution of General Obligation Bonds in the amount of \$7,354,000 for the remaining portion of the Lincoln Street Elementary School Construction Project.

Ms. Hubbard-Ward also requested the Board's approval and execution of Bond Anticipation Notes (BAN's) in the amount of \$1,650,000 in order to fund the \$1.5M Meter Replacement project, in addition to \$150,000 for the planning phase of the Hudson Street Pump Station project, both of which were approved at the April 2014 Annual Town Meeting. The BAN's will be paid through Water and Sewer Enterprise Funds.

Ms. Hubbard-Ward was pleased to announce that due to the reaffirmation of our bond rating of Aa1 by Moody's Investors Services, a competitive bidding process ensued. Bonds were awarded to the lowest of eight qualified bidders at a true interest cost of just 2.27%. The Town also received a significant premium on this issue which will be appropriated to the Lincoln Street School project at the April 2016 Annual Town Meeting.

Mr. Coderre spoke about the significance of the 2.27% interest rate and its benefit to the taxpayers of this community. He praised Mr. Hubbard-Ward for her efforts.

Selectman Pantazis moved the Board vote to approve and execute Bonds in the amount of \$7,354,000 pursuant to the Vote of the Board of Selectmen as prepared by Bond Counsel and as presented by Finance Director June Hubbard-Ward; Selectman Rand seconded the motion; all members voted in favor.

Selectman Perreault moved the Board vote to approve and execute Bond Anticipation Notes in the amount of \$1,650,000 pursuant to the Vote of the Board of Selectmen as prepared by Bond Counsel and as presented by Finance Director June Hubbard-Ward; Selectman Rutan seconded the motion; all members voted in favor.

REPORTS

Jason Perreault

- No report.

Dawn Rand

- Noted that the Interview Committee met with applicants for the Board of Registrars and the Historic District Commission. See below for appointments.

William Pantazis, Clerk

- Announced that the 250th Town Anniversary Committee will be holding its first Kick-Off event to celebrate Northborough's 250th Birthday on January 24, 2016 at the Unitarian Church from 2pm – 5pm.

Leslie Rutan, Vice Chairman

- Encouraged residents to visit the Town website and subscribe to town news.
- Noted that the PTO still has recycling bins at each of the schools as a fundraising effort. It's become a friendly competition between the schools to see who can collect the most amount of recyclables.

Jeff Amberson, Chairman

- Reminded residents to keep their sidewalks and fire hydrants clear in the event of snow.
- Noted that 134 Algonquin Decker Crew students participated in the Decker Districts where 64 students qualified as finalists. Of those 64 students, there were 10 Third Place winners, 14 Second Place winners and 12 First Place winners.

John Coderre, Town Administrator

- No report.

APPOINTMENT TO THE BOARD OF REGISTRARS

Selectman Rand moved the Board vote to appoint Richard Hagen to the Board of Registrars for a partial three-year term; Selectman Pantazis seconded the motion; all members voted in favor.

APPOINTMENT TO THE HISTORIC DISTRICT COMMISSION

Selectman Rand moved the Board vote to appoint Ben Davies to the Historic District Commission for a partial three-year term; Selectman Pantazis seconded the motion; all members voted in favor.

PUBLIC COMMENTS

None.

EXECUTION OF CEMETERY DEEDS A984 & A985

Selectman Perreault moved the Board vote to execute Cemetery Deeds A984 & A985; Selectman Rand seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Pantazis moved the Board vote to adjourn; Selectman Rand seconded the motion; all members voted in favor.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. January 11, 2016 Meeting Agenda.
2. November 30, 2015 Meeting Minutes.
3. December 14, 2015 Meeting Minutes.
4. December 17, 2015 Meeting Minutes.
5. Information packet – Appointment of New Fire Chief.
6. Information packet – Vincent F. Picard Post #234 Update of Officers.
7. Memorandum – Appointment of Police Officer.
8. Information packet – Execution of Bonds.
9. Cemetery Deeds.